

DISPATCH NO. (WAGH-0270) ✓

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DATE: 20 Mar 56

TO : [REDACTED]  
FROM : [REDACTED] 25X1A  
SUBJECT : General - [REDACTED] Operations

Specific - Scheduling of Suppliers Equipment Test

REFERENCE : SAPC-1617/G(Rev.), dated 21 February 1956

1. Referenced document designates the Base Commander as responsible for the management of the [REDACTED] as a facility as including, among other responsibilities, the coordination of the different suppliers' test programs. It is in connection with this latter responsibility that the instant dispatch is written.

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2. With the expanded scope and the increased tempo of operations at [REDACTED] during recent weeks resulting in greater demands on the available [REDACTED], Headquarters desires that the master schedule for utilization of the [REDACTED] and associated facilities take into consideration the needs of all the suppliers to install, calibrate and test their equipments, sub-assemblies, components and associated gear and that such needs not be overlooked or unduly delayed. Notwithstanding the vital necessity for driver training and for related important activities, equipment development and test by suppliers must be advanced concurrently with driver training or the eventual result will be an imbalance in the state of readiness of the project components.

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3. It is taken for granted that all the needs of all the suppliers cannot be fully met, especially when such needs are all for the same period of time. However, if the Base Commander is aware sufficiently in advance of suppliers' needs for time, personnel, facilities, etc., and schedules the needed and available resources in cooperation with all the parties concerned, and prepares a master schedule which is contributed to and understood by all, a definite and clear-cut plan of operation should result. The Base Commander must use his authority, tempered with good judgment, to satisfy on a scheduled basis at least the minimum requirement of each supplier. To do less results in a waste of supplier manpower which in some instance is already in short supply, and may result in delays in having the equipment fully operational and reliable by the date required.

4. All suppliers are to be requested to supply the Base Commander with their schedules of need tests and to discuss them fully with him. The Base Commander will coordinate these requirements promptly with other base activities and schedule the necessary personnel and facilities to implement the suppliers' requirements. The suppliers will then be responsible for having the necessary equipment and personnel at the base at the scheduled time.

5. Please advise me promptly of action being taken to implement the above procedure and of any policy problem which may arise in connection therewith. From time to time, as developed, I desire to receive copies of the master schedule of coordinated operations planned for the ensuing week or weeks. Copies of such schedules should promptly be made available to all operating echelons and to all suppliers.

6. In view of the present scheduled operational dates I cannot emphasize too strongly the urgent need for coordinating activities at [REDACTED] in the manner indicated herein.

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/s/  
RICHARD M. BISSELL, JR.  
Project Director

17 March 1956

Distribution:

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- Orig - Commanding Officer, [REDACTED]
- 2 - Project Director ✓
- 3 - Deputy Project Director
- 4 - Operations
- 5 - Contracting Officer
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PCS/DCI [REDACTED]/vd

JAMES A. CUNNINGHAM, JR.  
Releasing Officer

25X1A  
[REDACTED]  
Originating Officer